

Faculty Equivalency Committee

February 9, 2018

Minutes

Robin Fautley calls meeting to order 1:15

Present: Deb Chigazola, Nancy Persons, Robin Fautley, Eric Thompson, Tracy Ruelle, Nicole Frantz, Shelly Kaldunski, Sarah Hopkins, Mike Henry

Absent: Sarah Whylly

Approval of Minutes:

Minutes from January 26, 2018. The minutes were amended and Shelly moved to approve. The Minutes were approved, with Deb abstaining.

Discussion of Items:

Section A

Sarah Hopkins' emailed comments were projected. We discussed her notes on the CCCCCO CTE/MQ Workgroup and the topic of Single-Course equivalencies for some CTE disciplines. They want us to have a three-year stay on single-course equivalencies. We need to make sure that our process isn't harder and more restrictive. Deb elaborated a philosophical point that we should have something in place for faculty that is analogous to what we do for students—credit for work experience, military service, etc.

There was a discussion about discipline experts being consulted when their expertise is needed. We talked about the difficulty of clear boundaries between disciplines such as humanities, philosophy and religion.

Documentation: Robin gives an example. An expert in Mycology, fell just short of his MS, but he has abundant publishing, teaching experience, and eminence.

We made changes to procedure 4.3.2bP as discussed. Changed "recommendations" to "determinations." Etc. Re: Board's final decision vs Academic Senate's primacy.

Moved by Michael Henry to make these changes and forward to College Council, Academic Senate, and EPCC.

The motion was seconded and passed unanimously.

Robin suggested that we take it, in order, and we agreed:

EPCC, Academic Senate, College Council

There was a discussion about emergency hires. Tracy identifies this as a problem. There have been a lot of them this year. The discussion included that it is often a point of confusion on the part of hiring committees that they are responsible for screening for MQs. Practice was very sloppy in the past.

Tracy decried the handholding we have been doing with candidates. It is their responsibility, their onus, but we go after them time and again to make sure they have their documents in. We don't have time and we must stop.

New thing:

Brainstorming: What do we need to see?

Official Transcripts—or copy—showing a conferred degree

“Copy of complete official transcript”

Tell us how you are equivalent?

Work experience: supply job description and time on the job documentation

We—the equivalency committee—needs to develop a scale; for a given discipline, what constitutes full time equivalent?

Does volunteer work count? It might. Internships? Maybe.

If based on coursework?

- List of courses and catalog descriptions of courses and degree requirements

- Portfolios showing experience in areas like art, theatre, dance, performance, social media, etc. certifications

- Number of units completed

- Completion of general education

- Name of specific degree completed

Need input from CTE disciplines to find out what is equivalent in their areas

Next Steps:

- Develop a new application User friendly fillable form
- A guide for candidates

From Discipline Rep

Verification of candidate's claims

Check for completion and accuracy

State what the candidate has done to earn equivalency

Checklist for department chair – do you do this, did you do that. This goes above, this is what we do

Meeting was adjourned about 3:00 pm.

Submitted by Eric Thompson